

Amendments to the Specification:

Please replace the paragraph beginning at page 3, line 14, with the following rewritten paragraph:

-- Facsimile machines are one common method used for sending paper documents. With facsimile technology an electronic image of a paper document may be sent to another location. The need to deliver a separate physical copy of the paper document is eliminated because the facsimile machine creates a paper document. If the facsimile machine has memory or is capable of communicating with a computer or other device with memory, the electronic image of the document may be stored in memory without the need to print and store a paper document. Other devices have evolved to perform facsimile machine functions. A personal computer, document scanner, and printer working together can perform the functions of a facsimile machine. Further, a network-enabled digital copier, copier may perform the functions of a facsimile machine. In addition, other devices or combinations of devices may perform the functions of a facsimile machine. In this document, the term "digital scanner and transceiver" denotes a facsimile machine, a combined computer-scanner-printer, a network-enabled digital copier, or any other device or combination of devices capable of performing the functions of a facsimile machine. --

Please replace the paragraph beginning at page 10, line 4, with the following rewritten paragraph:

--The sender accesses the receiver's document classification information by selecting the receiver's name or account identifier that was communicated by the receiver to the sender. As shown in FIGS. 2 and 3, document classification information may be displayed as a list of the receiver's general document classifications. FIG. 2 shows an exemplary document classification display screen 30 having exemplary classifications that might be created by an organizational receiver. In an exemplary method for viewing a document subclassification, a receiver chooses the desired general classification (such as "Human Resources") and selects the "subclassification" element. FIG. 3 shows an exemplary document classification display screen 31 having exemplary subclassifications that might be created by an organization for an exemplary human resources general classification. A description of the document classification (such as, for example, "~~use this~~ Use this subclassification if you wish to have your resume considered for hardware or software engineering positions. If you wish to have your resume considered for engineering management positions, do not use this classification; use the "Executive" classification instead.") may optionally be accessible to the sender by selecting the "description" element.--